



Head Office | 9519 - 49 St | Edmonton, AB | T6B 2L8
 Vancouver Office | Unit 9, 3751 North Fraser Way | Burnaby, BC | V5J 5G4
 Red Deer Office | #106 - 153 Clearmile Ave | Red Deer County, AB | T4E 0A1
 toll free 1.877.726.2211 | goodkey.com

Order Deadline: August 24, 2018
Show Name: Vancouver Gift Expo 2018 (Fall)
Show Date: September 16-17, 2018

METHOD OF PAYMENT

IMPORTANT! If you are planning to utilize any of the services provided by Goodkey Show Service Ltd. Please carefully complete and return this form with all your display requirements.

Name of Company:	Contact:	Booth Number:
Address:	Telephone No:	Fax No:
City, Province/State, Postal Code:	Email:	

Cash / Money Order

Company Cheque (REQUIRE A CREDIT CARD BACKUP)
 Please make cheque payable to: Goodkey Show Services Ltd.
Note: No cheques will be accepted after the order deadline date.
 Address: Goodkey Show Services Ltd.
 9519 49 Street
 Edmonton, Alberta
 T6B 2L8

Credit Card
 For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labour. Please complete the information requested below:

MASTERCARD VISA PERSONAL COMPANY

Expiration Date: _____ CVC: _____

Cardholder name: _____

Signature: _____

Cardholders Billing Address

Street: _____

City/Province: _____

Postal Code: _____

*Please note: Adjustments will not be made after the closure of the show. Please visit our onsite service desk for any questions or concerns regarding your order with Goodkey.

We have read, understand and agree to all terms as described above and have advised our show site representative accordingly.

Exhibitor Signature: _____

Print Name: _____

Date: _____

Third Party Authorization

FOR USE OF AN EXHIBITOR APPOINTED CONTRACTOR:
 We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert to the exhibiting company. All invoices are due and payable upon receipt, by either party.
 The items checked below are to be invoiced to the third party:

ALL SERVICES
 BOOTH CLEANING
 I & D LABOUR
 MATERIAL HANDLING / IN & OUT
 RENTAL FURNITURE & CARPET
 SIGNS
 OCTANORM
 OTHER (please specify)

Third Party Agent:

Account #: _____

Expiration Date: _____ CVC: _____

PERSONAL CREDIT CARD COMPANY CREDIT CARD

Cardholder name: _____

Signature: _____

Cardholders Billing Address

Street: _____

City/Province: _____

Postal Code: _____

Phone Number: _____

Fax Number: _____

Email: _____





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ELECTRICAL / POWER FORM

IMPORTANT! This form must be accompanied with payment before processing will begin.

Name of Company:	Contact Name & Email:	Booth Number:
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QTY	DESCRIPTION	PRE-ORDER	LATE	TOTAL
INDOOR ELECTRICAL - 120 Volt (Provided to back of booth)				
	1500 watt Duplex Outlet	\$75.00	\$97.00	
	Under carpet wiring (1500 watt only, addition to power)	\$90.00	\$118.00	
	20 Amp / 125 Volt	\$95.00	\$123.00	
INDOOR ELECTRICAL - Single Phase				
	20 amp - 125/250 Volt	\$182.00	\$236.00	
	30 amp - 125/250 Volt	\$212.00	\$276.00	
	50 amp - 125/250 Volt	\$230.00	\$300.00	
	100 amp - Tie In	\$407.00	\$508.00	
INDOOR ELECTRICAL - Three Phase				
	100 amp - Tie In	\$240.00	\$313.00	
OUTDOOR ELECTRICAL - 120 Volt (Provided to back of booth)				
	1500 watt Duplex Outlet	\$189.00	\$236.25	
	Under carpet wiring (1500 watt only, addition to power)	\$146.00	\$182.50	
	20 Amp / 125 Volt	\$269.00	\$336.50	
OUTDOOR ELECTRICAL - Single Phase				
	20 amp - 125/250 Volt	\$354.00	\$442.50	
	30 amp - 125/250 Volt	\$418.00	\$522.50	
	50 amp - 125/250 Volt	\$542.00	\$677.50	
	100 amp - Tie In	\$739.00	\$923.75	
ELECTRICAL MISCELLANEOUS REQUIREMENTS				
	Power Bar	\$24.00	\$30.00	
	Extension cord	\$24.00	\$30.00	
	24 hour power	Add 50% each		
LIGHTING (POWER INCLUDED)				
	Floodlight Stand, 2-65 watt Flood Bulbs	\$58.00	\$72.50	
	Clamp on 1-50 watt Flood Bulbs	\$25.00	\$31.50	
	500 Watt Quartz Light on Stand	\$70.00	\$87.50	
	Ceiling mounted Par Can, includes outlet charge - WESTERNER PARK ONLY	\$189.00	\$236.50	
	Special Hookups & Specialty Lighting	Available on request		

PLEASE NOTE THE FOLLOWING:

- Power supplied only during show hours unless 24 hour power is ordered
- Additional labor charge may apply for special connections or wiring
- Not all power requests are available in certain buildings
- GFI not included in the prices

SPECIAL INSTRUCTIONS

SUBTOTAL		
FOR OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE ADJUSTED SUBTOTAL		
7% P.S.T		
5% G.S.T		
TOTAL AMOUNT DUE		

GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

To qualify for Pre-Show Prices orders must be received 14 days prior to event date. A 35% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre-Show Date. All prices in Canadian dollars.